TOEIC:
The Test of English for International Communication

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修正「公務人員英語檢測陞任評分計分標準對照表」

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劍橋大學英語能力認證分級測驗(Cambridge Main Suite)	劍橋大學國際商務英語能力測驗(BULATS)	外語能力測驗(FLPT)		全民英檢(GEPT)	CEF語言能力參考指標	公務人員陞任評分計分標準	托福(TOEFL)		多益測驗(TOEIC)	大學校院英語能力測驗(CSEPT)		IELTS
		三項筆試總分	口試				紙筆型態	電腦型態		第一級	第二級	
Key English Test (KET)	ALTE Level 1	150	S-1+	初級	A2(基礎級) Waystage	2分	390以上	90以上	350以上	170	- - -	3以上
Preliminary English Test (PET)	ALTE Level 2	195	S-2	中級	B1(進階級) Threshold	4分	457以上	137以上	550以上	230	240	4以上
First Certificate in English (FCE)	ALTE Level 3	240	S-2+	中高級	B2(高階級) Vantage	由機關自訂分數	527以上	197以上	750以上	- - -	330	5.5以上
Certificate in Advanced English (CAE)	ALTE Level 4	315	S-3以上	高級	C1(流利級) Effective Operational Proficiency	由機關自訂分數	560以上	220以上	880以上	- - -	- - -	6.5以上
Certificate of Proficiency in English (CPE)	ALTE Level 5	- - -		優級	C2(精通級) Mastery	由機關自訂分數	630以上	267以上	950以上	- - -	- - -	7.5以上

附註：

一、全民英檢通過初試，未參加複試者，同意從寬計分，最高不得超過上表計分標準二分之一。

二、其他測驗得由各主管機關依教育部規定之CEF架構，衡酌所需語言能力及需求自行決定增減之。

三、通過相當CEF A2級及B1級之陞任評分標準，得由各機關甄審委員會決定增減分數。

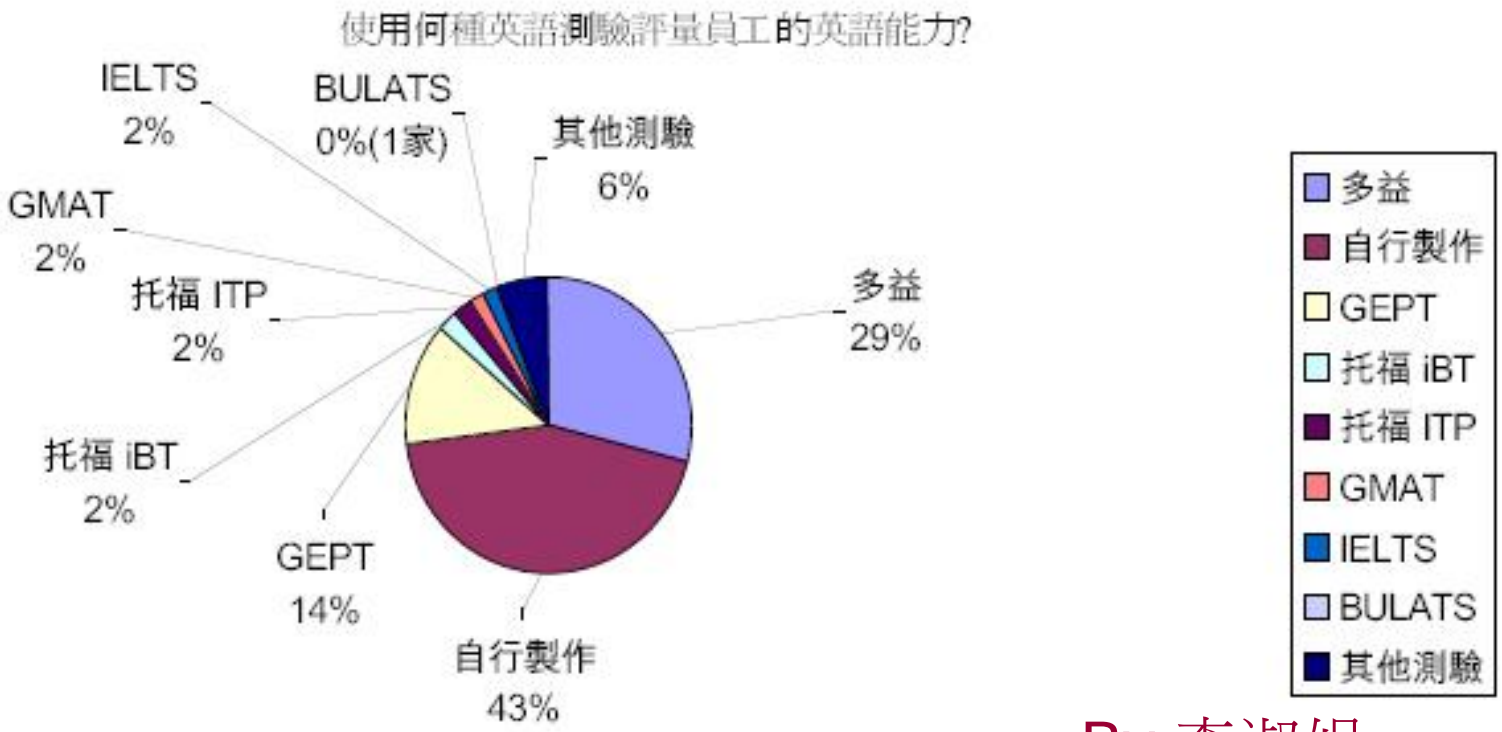
四、本表自核定日起試辦一年。

Why TOEIC?

Examples

報告摘要一:使用英語測驗比例

使用英語測驗的廠商中有43%是自行處理，29%使用多益測驗，14%使用全民英檢。



By 李淑娟

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報告摘要二:職位英語標準



- 新招募的員工或基層主管：
  約在多益405分到600分
- 經、副理的中級主管：
  約在多益605分到780分
- 執行長、總經理、協理等高級主管：
  約在多益785分到900分

職位	新進員工	基層主管	中級主管	高階主管
要求標準	405-600	405-600	605-780	785-900
眾數比例	38.40%	42.86%	40.00%	37.00%

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職位英語標準案例



- 例如國際航線空服員使用的標準是多益550分

新進培訓機師	CPL民間機師	民航機師	應用系統開發人員	資訊、通信設備維修人員	地勤貨運營運人員	空服員
650	650	650	550	550	550	550

- 例如某大筆記電腦代工廠要求中、高階主管在780分以上

新進員工	基層主管	中級主管	高階主管
550	550	780	780

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涉外職務英語標準案例



- 最高級的要求是涉外法務人員約在905分到990分之間
- 其他涉外人員則分別要求在600至900分之間

職務	涉外助理人員	外派助理人員	涉外中低階主管	涉外高階主管	外派主管人員	最高法務人員
要求標準	605-780	605-780	785-900	785-900	785-900	905-990
眾數比例	35.10%	37.87%	35.27%	47.52%	37.99%	40.84%

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What TOEIC?

Section 1: Listening comprehension
Section 2: Reading
Section 3: Speaking
Section 4: Writing

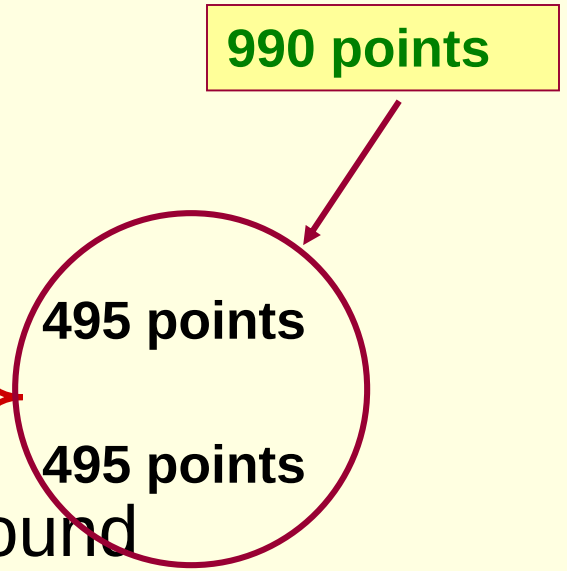
Test questions

- Real-life work settings (e.g. meetings, travel)
- a machine-scannable answer sheet
- 200 multiple-choice questions
- 2 sections (listening & reading)

a. 45m→100 questions (listening)

b. 75m→100 questions (reading)

c. Other questions: individual background



Section 1: Listening comprehension

- 100 questions: 45 minutes
- Part 1: photographs (20 questions)
- Part 2: question-response (30 questions)
- Part 3: Short conversations (30 questions)
- Part 4: Short talks (20 questions)

Score Conversion Chart

By WAIKATO

Score	List	Read	Scr.	List	Read	Scr.	List	Read	Scr.	List	Read
100	495	495	78	415	355	57	285	240	36	125	90
99	495	490	77	405	345	56	275	230	35	115	85
98	495	485	76	400	340	55	265	220	34	105	80
97	495	485	75	395	335	54	260	215	33	100	75
96	495	475	74	385	330	53	255	210	32	95	70
95	495	470	73	375	325	52	245	205	31	90	65
94	495	460	72	370	320	51	235	195	30	85	60
93	495	455	71	365	315	50	230	185	29	80	55
92	490	450	70	360	310	49	225	175	28	70	45
91	485	440	69	355	300	48	220	170	27	60	40
90	480	435	68	350	295	47	215	160	26	55	35
89	475	425	67	345	295	46	205	155	25	50	30
88	465	420	66	340	290	45	200	145	24	45	25
87	460	415	65	335	285	44	190	140	23	40	20
86	455	405	64	330	280	43	180	135	22	35	15
84	445	395	63	325	275	42	175	130	21	30	10
83	440	390	62	320	270	41	170	125	20	25	5
82	435	385	61	310	260	40	160	120	19	20	5
81	430	375	60	300	255	39	150	115	18	15	5
80	425	370	59	295	250	38	140	105	17	10	5
79	420	360	58	290	245	37	135	95	16-1	5	5

Section 2: Reading

- 100 questions:75 minutes
- Part 5: Sentence Completion (40 questions)
- Part 6: Passage Completion (20 questions)
- Part 7: Short Reading (40 questions)

Part 5 Sentence Completion

- Word Choice *(similar meaning/shape)*
- Word Forms *(parts of speech)*
- Verb *(Tense, S-V agreement, active vs. passive)*
- Preposition *(n-prep; adj-prep; v-prep)*
- Connecting Words *(conjunction, clause markers)*
- Gerunds; infinitives; causative verbs

Vocabulary & Grammar

Part 6 Passage Completion

- 3 short readings *(cf. cloze test; blank filling)*
- Contents: *articles, letters, emails, announcements, advertisements*
- 4 blanks in each passage

Vocabulary & Grammar

Part 7 Short Readings

- 7-10 single reading passages with a total of 28 questions
- 4 paired readings with 20 questions
- Contents: *articles, business correspondence, announcements, advertisements, non-prose reading (e.g. charts, schedules, business forms, graphs, maps)*

1. Overview (Main idea)
2. Detail
3. Vocabulary
4. Inference

Tips on Listening

- Syllabus
- Stress
- Intonation

- pronunciation
  - words
  - phrases; idioms
  - sentences

Tips on Reading

- Bottom-up & Top-down Strategies
- Catch key words
- Divide long sentences
- Make inferences and assumptions
- Read a lot and reread the same books
- Write your thinking

Tips on Speaking

1. Educated native speakers know more than 50,000 English words
2. Educated native speakers use only the same 3000 words in normal conversations
3. Educated native speakers are masters of spoken English grammar, but they never have to think about it
4. The success comes from the effort

Tips on Writing

- Know the text structure
- Collect examples, e.g. stories, events, news, etc.
- Write, rewrite, and rewrite
- Get comments from others

References

- TOEIC offical website: http://www.toeic.com.tw/
- WAIKATO institude of education: http://www.wie.ac.nz/TOEICCourse.htm